

LINWOOD COMMON COUNCIL
CAUCUS MINUTES
October 25, 2017

Councilman Darren Matik called the meeting to order at 6:05 P.M., noting that the meeting had been advertised in compliance with the requirements of the Open Public Meetings Act.

1. Roll Call

Present: Mayor Rick DePamphilis; Councilman Elliot Beinfest; Councilwoman Stacy DeDomenicis; Councilman Eric Ford; Councilman Todd Gordon; Councilman Brian Heun; and Councilman Darren Matik.

Absent: Council President Ralph Paolone.

Also Present: Joseph L. Youngblood, Jr., City Solicitor; Vince Polistina, City Engineer; Chief Doug Carman, Police Department; Anthony Strazzeri, CFO; and Leigh Ann Napoli, Municipal Clerk.

2. Approval of Minutes Without Formal Reading

Councilman Ford motioned, seconded by Councilman Beinfest, to approve the minutes of the October 11, 2017 Caucus meeting without formal reading. All present members of Council were in favor. Motion was approved.

3. Mayor's Report

A. The Mayor reported that the Redevelopment Committee met again with representatives from Wells Fargo Advisors and the new property managers from the Cornerstone Commerce Center. The Committee approved new signage for Wells Fargo that he would like to now recommend to Council for their approval. They are requesting two signs. The Mayor also advised that Virtua will also be requesting new signage at that location. The property management company will soon be submitting a sign package for the remaining tenants.

4. Councilman Ford

A. Planning & Development

1. Councilman Ford discussed an Ordinance on the agenda for final reading amending Chapter 119 UCC fees to add mechanical Subcode fees.
2. Councilman Ford advised of a Resolution on the agenda authorizing the release of a performance guarantee and a reduction in professional escrow fees for Block 161, Lot 1 (Crown Bank).
3. Councilman Ford advised of a Resolution on the agenda honoring the Mainland Youth Lacrosse Club U-14 Team.
4. Councilman Ford discussed a Resolution approving a temporary banner over Shore Road for the Farmers Market. The County did grant permission for the banner.

5. Councilman Gordon

A. Engineering

1. Councilman Gordon recused himself from the discussion on the Resolution approving a request for a Hardship Exception from a Road Opening Moratorium for 5 E. Monroe Avenue. Councilman Ford discussed the application process for the hardship exception. This matter was continued to tonight because the applicant failed to apply to the gas company and obtain a denial from the Construction Office. The applicant has now done that. However, the letter from the Construction Office was back dated by two weeks. Councilman Ford does not understand why asked for better consistency. Mr. Polistina discussed the process and also advised that due to the size and number of openings that the applicant is requesting, the applicant will be required to complete a full width paving. Council discussed obtaining a performance bond prior to the permit being issued.
2. Councilman Gordon advised of a Change Order with Arawak Paving with regard to the Hamilton Avenue et al resurfacing project. The project is funded by a grant from the Department of Transportation. The changes are covered under the grant amount.

3. Councilman Gordon discussed a Resolution awarding a Contract to Arawak Paving for the 2017 Road Program. The balance of the paving is associated with the utility work on the west side.
6. Councilman Heun
 - A. Councilman Heun asked to add a Resolution to the agenda approving the signage for Wells Fargo Advisors that was approved by the Redevelopment Committee. Councilman Ford motioned, seconded by Councilman Heun, to add Resolution No. 177, 2017 to the agenda authorizing same. All present members of Council were in favor.
7. Councilman Matik
 - A. Revenue & Finance
 1. Councilman Matik discussed a Resolution on the agenda authorizing payment of accrued time off to Patrolman Brandon Settle.
 2. Councilman Matik discussed a Resolution on the agenda appointing Silvia Washington as Tax Collector for the City of Linwood.
8. Council President Paolone
 - A. Administration
 1. Councilman Matik advised of a Resolution on the agenda authorizing the issuance of a Bingo License to Our Lady of Sorrows Church.
 2. Councilman Matik advised of a Resolution on the agenda authorizing the issuance of a Raffle License to Our Lady of Sorrows Church.

At 6:26 P.M., Councilman Matik called a recess.

Respectfully submitted,

Leigh Ann Napoli, RMC
Municipal Clerk